

Job Title: <b>First Aid Officer</b>	Club Name: WAMASC
Reports to: Chairman	Revision Date: 21/01/2016

### **Position Overview**

The First Aid Officer is responsible for the coordination of Club First Aid services and maintenance of equipment.

## **Responsibilities and Duties**

- Care and maintenance of Club's First Aid Equipment
- Ensure correct use of First Aid equipment
- Ensure equipment is serviced when required
- Represent the club at specific meetings related to first aid matters

## **Knowledge and skills required**

- Holds a First Aid qualification
- Basic understanding of medical procedures
- Understanding of budget compliance
- Communicate effectively and possess good interpersonal skills
- Maintain confidentiality on relevant matters